NSW GOVERNMENT

Transport for NSW

Replacement Application

A Licence | B Reg n

- **Licence**
- **Registration Renewal Notice**
- **Certificate of Conditional Registration**
- **Unregistered Vehicle Permit (UVP)**
- **Certificate of Registration**
- **Certificate of Approved Operations**
- **Historic and Classic Vehicle Log Book**

Office use

Customer number

Attachments

Proof of identity: To apply for a replacement product you must provide acceptable proof of identity documents. Details of acceptable proof of identity documents are available at **nsw.gov.au**, visit any service centre or call us on **13 22 13**.
Reference statement: This is required in certain cases. See section 4 below.

1. Customer details

Name

Residential address (licence address must be within NSW)

Postcode

Mailing address (if different from residential address, all mail will be posted to this address)

State Postcode

Email address

Phone number

NSW Licence number

Date of birth Day / Month / Year

For a replacement licence go to Q2.

For all other products listed above, go to Q7.

2. Licence - What is the reason for your application for a replacement licence?

- Lost ☐
- Stolen ☐
- Damaged/ Destroyed ☐
- Licence confiscated ☐
- Passenger Transport condition ☐
- Other ☐
- Change of name ☐
- Change of conditions ☐
- Change of appearance ☐
- Change of residency status ☐
- Data breach ☐
- Poor picture quality ☐
- Not received ☐
- Licence previously surrendered ☐
- Change specs condition ☐

(Please specify below)

(Transport for NSW may verify permanent residency status online with the Department of Home Affairs. Visit **nsw.gov.au** for details.)

3. Would you like a NSW Photo Card issued with your NSW Driver Licence?

(Fees may apply. Additional application form not required.)

No ☐

Yes ☐ 5yr ☐ 10yr ☐

4. Reference statement

Required when sufficient proof of identity documents are not provided and you still wish to pay for a replacement licence in which case the referee will be contacted before a payment may be accepted. If payment is accepted you will be given an interim receipt for your licence until you return to the service centre and produce acceptable proof of identity documents to obtain a photo-licence.

To be completed by a person 18 years and over who has known you for at least 12 months and holds a current NSW licence.

Referee's full name (please print)

Referee's licence number

Referee's contact number

Please read carefully before you sign.
If you do not tell the truth in your reference statement, both you and the applicant can be fined.

I declare that I have known the applicant for at least 12 months and, that to the best of my knowledge, the personal details given in section 1 are correct.

I understand that Transport for NSW will collect and hold my personal information to verify the applicant's details and that failure to supply full details and sign this declaration can result in the transaction not proceeding.

Transport for NSW may disclose my personal information inside and outside NSW to verify and validate the contents of this application and any supporting documents. I have a right to access or correct my personal information in accordance with the provisions of the relevant privacy legislation.

I declare that the details in this reference are true and complete.

Signature of referee

Date Day / Month / Year

5. Since last obtaining your licence, have you been prohibited or refused from driving a motor vehicle/ vessel or riding a motorcycle in NSW or elsewhere?

No ☐

Yes ☐ Give details

6. Since last obtaining your licence, have you been disqualified, cancelled, suspended or is there a charge pending against you or is your licence subject to an appeal for driving, riding or Maritime boating offences?

No ☐

Yes ☐ Give details

7. I wish to apply for a replacement: (tick appropriate box)

Registration Certificate	☐	Registration Renewal Notice	☐
Conditional Registration Certificate	☐	Certificate of Approved Operations	☐
Unregistered Vehicle Permit	☐	Historic and Classic Vehicle Log Book	☐

What is the reason for your application?

Lost ☐	Damaged ☐	Destroyed ☐
Stolen ☐	Defaced ☐	Not received ☐
	Change of details ☐	Faulty ☐

Your vehicle plate number or VIN/chassis/serial number

8. Declaration

Please read carefully before you sign.
If you do not tell the truth you can be fined. Any licence you hold could be cancelled.

You declare that the information on this form is true and complete. Under the road transport legislation it is an offence for anyone to attempt to obtain or renew a driver licence or to register or renew the registration of a vehicle, by false statement or any misrepresentation or other dishonest means.

Signature

Date / / (Day / Month / Year)

Capacity if representative of company or firm

Representative authority

This authority cannot be used to apply for a replacement licence.

I declare that the person named below is my authorised representative.

Signature

Date / / (Day / Month / Year)

Representative details

Driver licence number

Date of birth / / (Day / Month / Year)

Surname

Given name(s)

Address

State Postcode

Representative signature

Date / / (Day / Month / Year)

Capacity if representative of company or firm

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at transport.nsw.gov.au or phone **13 22 13** to request a copy.

Office use - Bundle A Licensing / B Registration

Mailing address checked on DRIVES (if applicable) ☐

Proof of identity record

Stand alone or primary proof

Secondary proof

Document number

Secondary proof issue or E/Date

POI sample questions completed

Verified ☐ Further checks required (receipt issued) ☐

Referee contact

Unnecessary ☐ Applicant's identity confirmed ☐

Confirm identity (applicant signature)

Eyesight test/medical report
(for changes to spectacles/passenger transport conditions)

Pass without glasses or contacts	☐	Pass with glasses or contacts	☐
Eyesight/medical report	☐	Private	☐
		Commercial	☐

Photo comparison

No stored image	☐	Matched	☐
Faulty	☐	Mismatched	☐

NSW Photo Card

NSW Photo Card issued ☐ (No application form required)

Registration, Conditional Registration or UVP issued

Registration Certificate	☐	Registration Renewal Notice	☐
Unregistered Vehicle Permit	☐	Conditional Registration Certificate of Approved Operations	☐
Conditional Registration Certificate	☐	Historic and Classic Vehicle Log Book	☐

CSR signature
(who did POI and/or eyesight test and issued replacement document)

Staff number

Date / / (Day / Month / Year)